

REPUBLIC OF RWANDA



NORTH PROVINCE
BURERA DISTRICT
PO BOX 106 MUSANZE

Website: www.bureradistrict.gov.rw



JOB ANNOUNCEMENT

Burera District wishes to recruit competent, skilled and experienced staff for the following positions:

N ^o	title of Job position	Job statutes	Key requirements	Number of staff required
1	Head of Health Centers	Permanent Staff Under statutes	<ul style="list-style-type: none"> Bachelor's degree (A0) in Clinical Management, General Nursing, Midwifery. Or Advanced diploma (A1) in clinical management, nursing, or midwifery with working experience of 5+ years clinical practice and 3 years in health facilities management. Valid License to practice issued professional council in Rwanda. <p><u>Key technical skills and knowledge required:</u></p> <ul style="list-style-type: none"> Good knowledge of Rwanda Health System Knowledge of clinical services Policy and procedure, Good clinical and administrative leadership based on current standards of nursing care practice, Understanding of planning, basic budgeting and reporting, Great knowledge of legal regulations and best practices in healthcare Willingness to keep abreast of changing standards in nursing administration, Excellent ability to lead and develop personnel, Great communication, verbal, and written skills Outstanding organizational and stress management skills Aptitude in problem-solving, <p>Fluent in Kinyarwanda, English and/ or French; Knowledge of all is an advantage,</p>	14
2	Accountant	Permanent Staff	<ul style="list-style-type: none"> Bachelor's degree (A0) in Finance, Accounting 	3

hr

Under statutes

- or Management with specialization in Finance/Accounting
- Accounting Professional Qualification recognized by IFAC (ACCA, CPA)

Key technical skills and knowledge required:

- Knowledge of cost analysis techniques,
- Knowledge to analyze complex financial information & Produce reports,
- Deep understanding of financial accounts,
- Planning and organizational skills,
- Communication skills,
- Strong IT skills, particularly in Financial software (SMART IFMIS),
- Judgment & Decision-Making Skills,
- High Analytical Skills,
- Interpersonal skills,
- Time management Skills,
- Complex Problem solving,
- Flexibility Skills,
- Fluent in Kinyarwanda, English and/ or French; knowledge of all is an advantage

How to apply:

Interested candidates should submit an electronic job application form using online E- recruitment for this position.

Done at Burera, on 7/09/2021

IBINGIRA Frank
Executive Secretary of Burera District

